

Nauset Regional School Committee  
October 5, 2011  
Earle Mountain Room, Eastham Town Hall

APPROVED

Present for the Committee: Frank Cummings, Jean Souther, Marie Enochy, John O'Reilly, Jon Porteus and Dan McEnaney

DEC 27 11:39AM  
*Maef*

Present for Administration: Tom Conrad, Hans Baumhauer, Bonny Gifford, Ann Caretti and Richard Hoffmann

Others: Mae Timmins and her students, Devin Smoller, Josh Monger, and James Miller

#### CALL TO ORDER

Chair Cummings called the meeting to order at 7:00 p.m.

#### RECOGNITIONS

Dr. Hoffmann recognized the following students in the 2012 National Merit Scholarship Program. About 34,000 commended students are being recognized for their exceptional academic promise. Commended students placed among the top five percent of more than 1.5 million students who took the PSAT:

Hunter Finch, Jamie Fitzgerald, Haleigh Frances, Christian Keene, Savannah Marciezyk, James McLeod, Rachel Montoya, Raisa-Dielle Riikonen, and Mathew Ziperman.

#### CITIZENS SPEAK

None

#### PRIORITY BUSINESS

Student Representative – The new student representative, James McLeod, was unable to attend the meeting due to a soccer game conflict but sent his report which Principal Conrad read to the Committee highlighting events for Homecoming Week.

Principal's Report – Mr. Conrad reported the town of Eastham has made a very generous offer to supply equipment and an operator to remove and dispose of the portable classroom at Nauset Regional High School at no cost. The construction and demolition debris will be disposed of through the Town of Eastham County Bid Price for disposal of construction and demolition debris (\$94.26 per ton). The total estimated project cost is \$7,500.

**Motion:** On a motion by Dan McEnaney, seconded by Marie Enochy, it was voted unanimously to approve the payment of \$94.26 per ton, with thanks to the town of Eastham.

All students at Nauset are taking the GRADE ASSESSMENT which will help identify the grade level for reading skills. Principal Conrad stated that all students at Nauset will be able to read at a 12<sup>th</sup> grade reading level when they graduate from Nauset. Strategies will be developed to help students who are not reading at grade level.

Dr. Caretti, Director of Student Services, invited students from the Life Skills Program to give a presentation. Mae Timmins and students Devon Smoller, Josh Monger, and James Miller presented a slide show highlighting their summer activities that included: fishing, lobstering, clamming, and boating on Pleasant Bay this past summer. The program was to teach students about low and no-cost recreational opportunities on Pleasant Bay. Students used digital cameras, documented their experiences and will work with the fine arts students to create a brochure with assistance from the Graphic Arts Department at Cape Cod Technical School. Special thanks to Teal Tobler, Dee Smith, Suzanne Leahey and Mike Smith for their help with the project. This program was made possible through a grant from the Friends of Pleasant Bay.

It was noted that Nauset teacher Mary Ellen Mountain works with students in the sailing program and students participated in the Massachusetts Olympics in Boston in July and went on to the New England Special Olympics, taking first place.

Technology Update – Barbara Lavoine updated the Committee on the status of technology throughout the District including projects such as new switches for the high school, a new server for the high school, new switches for the middle school, wireless access for Orleans and Wellfleet Elementary Schools, beginning of the school year setup, licensing clarification and organization as well as data reporting to the Department of Education.

Business Manager's Report – Hans Baumhauer reported the bus routes are complete and buses are arriving on time to the schools. A ridership study is being completed and he will report back to the committee next month. Ridership is up on all buses. All bus change requests have been answered. Routes will continue to be refined to get costs down.

Assistant Superintendent – Dr. Gifford reported that October 7<sup>th</sup> is the first In-District Staff Development Day with workshops being offered at the Cape Cod Collaborative and some in district focusing on ELA, Literacy, and Math to assist in rolling out the frameworks.

Superintendent – Dr. Hoffmann noted that the Professional Development Days are critical days for the staff to move forward with curriculums and thanked the parents for supporting this initiative. Dr. Hoffmann was a panelist for the Orleans Citizens Forum with the focus being “maintaining excellence in education in a difficult economy” and looking toward the future with sustainable goals. Topics discussed were School Choice, enrollment, and regionalization to name a few. Dr. Hoffmann also reported that 72% of the voters in Eastham voted for the Green Repair Project.

#### Appoint Chair Pro Tem

**Motion:** On a motion by Jon Porteus, seconded by Marie Enochy, it was voted 5 yeas and 1 abstention (John O'Reilly) to vote John O'Reilly Vice Chair Pro Tem.

#### FY11 MCAS Results

Dr. Bonny Gifford gave an overview of the MCAS results for the District highlighting achievements in ELA and Math as well as slight declines in Grade 3, 4, & 7 math. All Nauset schools scored higher than the state in all 17 tests. All schools achieved a CPI of at least 85.2% with the highest CPI of 98.7% being achieved in grade 10 ELA. She went onto review student growth percentiles, NCLB Accountability Status Determinations, and Performance Ratings.

Principal Conrad reviewed the excellent MCAS scores at the high school noting 96% Proficient or Advanced in ELA and 90% Proficient or Advanced in Math. He indicated they are looking at students who scored Needs Improvement or Warning and will develop strategies to help them improve their scores. A big initiative at the high school is to seek parental involvement and look at ways to give extra help, especially for students who had lengthy illnesses.

Dr. Gifford indicated that they are using data to identify students' strengths and weaknesses in subject areas which help define some of the deficiencies in certain areas. The new Math Team is focused on elementary schools so that all students get the same learning experience in grades K-8. Professional Development, lesson study, looking at new frameworks, changing teacher instruction in the classroom, and offering an after school graduate course is all part of initiatives to help student achievement.

#### FY12 Budget Update

Hans Baumhauer reviewed the September Monthly Expenditure Reports noting salaries have been encumbered for all employees. In November, he will have line item transfers. He reminded the Committee that \$450,000 of School Choice revenues was used for classroom teachers to lower the amount of the override. There is a \$150,000 deficit in line item, 5200, Health Insurance and it could go as high as \$170,000 by the end of the year. There is also a deficit in tuition, non-public schools for an out-of-district placement. Circuit Breaker funds are coming in at a 65% reimbursement rate and hopefully the district will receive approximately \$500,000 from the state which will offset some of the deficits. The Business Manager will continue to track deficits and report each month.

#### FY13 Budget Process Timeline

Dr. Hoffmann reviewed the Administrative Budget Calendar for FY13, Preliminary Information for the FY13 Budget noting budget information will be on the web site. A draft of the Strategic Plan will be presented in December and the sustainability group is moving forward.

Mr. Baumhauer suggested NESDEC develop an enrollment projection for the Region and he will compare that with his cohort projections. By consensus, the Committee agreed that the Business Manager should engage NESDEC to conduct an enrollment projection for the Region. Chair Frank Cummings suggested that all committees vote this at the Joint School Committee Meeting.

#### Purchasing Procedures

Dr. Hoffmann introduced the Nauset Treasurer, Bill Dugan to the Committee and stated they prepared a procedure for major purchases that will drive us toward competition and make sure all bidding laws are followed. Mr. Dugan suggested

that when making major purchases staff responsible meet in advance to ensure the best prices are solicited and persons responsible are identified.

**Motion:** On a motion by Jean Souther, seconded by John O'Reilly, it was voted unanimously to endorse the new purchasing procedures as written.

#### Health Plan Changes

The Chair had to recuse himself and John O'Reilly assumed the Chair.

Hans Baumhauer reviewed the New Municipal Health Insurance Reform Law signed into law by Governor Patrick on July 12, 2011 noting benefits and local options. Discussion ensued. Mark Mathison, President of the NEA addressed the issue stating his concern regarding the huge impact it will have on municipal employees in the towns on the Cape. Committee members voiced concerns that they are being asked to vote on something they know little about and that their hands are tied.

**Motion:** On a motion by Jean Souther, seconded by Jon Porteus, it was voted unanimously to adopt new law (G.L.c. 32B, Sections 21-23) creating process for changing health insurance plan design.

Frank Cummings resumed the Chair.

#### Green Repair Project

Dr. Hoffmann reported that Eastham voters approved the project. Brewster Finance Committee voted 7-0 in favor of the project and Brewster Board of Selectmen voted 4-1 in support. Orleans Selectmen voted 3-1 in favor of the project and their Finance Committee had not voted yet.

A public forum on the Green Project will be held on October 12<sup>th</sup> at 6:00 p.m. at Nauset High School in the auditorium. All Town Administrators, Finance Committee members and Selectmen have been invited to attend. The architect, Steve Habeeb, and the project manager, Dave Lager, will be there to answer questions.

Dr. Hoffmann indicated the need to restructure the subcommittee. If funded, a building committee is needed. The charge has been re-written. Chair Cummings read the charge as follows:

#### CHARGE OF THE GREEN REPAIR BUILDING COMMITTEE

*The Green Repair Building Committee (GRBC) is hereby established and charged with oversight of the planning and implementation of the Green Repair Project to replace the windows, doors, and roofs at Nauset High School. Said Green Repair Building Committee shall meet regularly with the Owner's Project Manager, the Project Architect, and contractors and/or vendors as appropriate, in order to achieve the goals of the project in the most cost-effective and timely manner. The Committee shall have decision-making authority, but shall seek guidance from the full Regional School Committee as needed. The Green Repair Building Committee shall keep the Regional School Committee and the public well informed through the regular release of information.*

**Motion:** On a motion by Dan McEnaney, seconded by Jean Souther, it was voted to adopt the charge for the Green Repair Building Committee.

**Motion:** On a motion by Jean Souther, seconded by Marie Enochy, it was voted 5 yeas and 1 abstention (John O'Reilly) to add the following members to the Building Repair Committee: Ron Collins, representative from Orleans and project manager for various Town of Orleans construction projects and John O'Reilly, Brewster representative and engineer.

**Motion:** On a motion by John O'Reilly, seconded by Jean Souther, it was voted unanimously that the NAUSET REGIONAL SCHOOLS authorize the borrowing and appropriate the sum of SIX MILLION FIVE HUNDRED TWENTY-NINE THOUSAND ONE HUNDRED EIGHTY-SIX (\$6,529,186) DOLLARS for the purpose of paying the costs to replace the windows, exterior doors, and the roofs at Nauset Regional High School located at 100 Cable Road, North Eastham, MA 02651 which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said sum to be expended under the direction of the Green Repair Building Committee, and to meet said appropriation the Nauset Regional School Committee is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; that the Nauset Regional School Committee acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Nauset Regional School Committee incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Nauset Regional School Committee; provided further that any grant that the Nauset Regional School Committee may receive from the MSBA for the Project shall not exceed the lesser of (1) 37.32 percent (%) of eligible,

approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; [provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Member Towns to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 ½)]; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Nauset Regional School Committee and MSBA.

#### MASC Conference

Frank Cummings indicated he would not be able to attend the conference and could not be the delegate as previously voted.

**Motion:** On a motion by John O'Reilly, seconded by Jon Porteus, it was voted 5 yeas and 1 abstention (Marie Enochty) to appoint Marie Enochty as delegate to the MASC Conference from the Nauset Regional School Committee.

#### MASC Resolutions –

Chair Cummings read the resolutions with a little background, Superintendent Hoffmann made recommendations, and the committee discussed resolutions.

1. Mandated student visits to Vocational Schools – DO NOT SUPPORT
2. Teacher Evaluation – Not sure. Would have to be sure the resolution did not cost anything. Training Department Chairs to evaluate could be good, but this would need to be bargained-question peer evaluating peer.
3. Charter School Funding – SUPPORT
4. NCLB – SUPPORT
5. Teacher Evaluation – SUPPORT – This calls for the legislature to come up with funds to assist in implementing the new evaluation regulations, professional development, administrator time, legal costs, etc.

#### Sustainability Committee Update

Dr. Hoffman reported the subcommittee will hold a meeting to put issues on the table that will affect our ability to maintain excellence in the Nauset Schools on November 1<sup>st</sup> at 7:00 p.m. Selectmen, Finance Committee members, School Committees, staff, and citizens will be invited to attend.

#### Policy Subcommittee

Dr. Hoffmann indicated that at the Joint Meeting he will discuss updating the policy manual by contracting with MASC.

#### Health and Wellness Subcommittee

Hold report for Joint School Committee meeting.

#### Transportation Subcommittee Meeting

Hans Baumhauer indicated the Transportation Subcommittee will be meeting on October 25<sup>th</sup> to review the new two-tier bus transportation system.

The Chair requested that next month Cape Cod Collaborative Report and Middle School Liaison Report will be added to the agenda.

#### APPROVAL OF MINUTES

**Motion:** On a motion by Jean Souther, seconded by Jon Porteus it was voted, 5 yeas, 1 abstention (Marie Enochty) to approved the revised minutes of September 8, 2011.

Next meeting: Thursday, November 3<sup>rd</sup> at the Orleans Town Hall

#### Executive Session

**Motion:** On a motion by John O'Reilly, seconded by Marie Enochty, it was voted by roll call vote to go into Executive Session at 9:30 p.m. for the purpose of discussing litigation.

The Chair indicated the Committee would not reconvene in open session.

On a roll call the vote was as follows:

Marie Enochty – yea, John O'Reilly-yea, Jean Souther-yea, Dan McEnaney-yea, Jon Porteus-yea, and Frank Cummings-yea

Respectfully submitted,  
Ann M. Tefft



